

CAI-ILLINOIS PRESENTS:

Top 5 Essentials For Preparing Next Year's Budget

Board Members and Homeowners Will Learn:

1. How to effectively analyze your budget
2. The proper way to write off bad debt
3. Predictions for the future of community associations
4. Primary use of your audit
5. How to use the reserve study

August 25th, 2011

6:00pm to 8:30pm

Doubletree Suites

By Hilton Hotel

2111 Butterfield Rd

Downers Grove, IL

Free Parking

Guest Speakers

- Kara Cermak, CMCA, AMS, PCAM (Property Manager)
Rowell, Inc.
- Nik Clark (Professional Services / Consultants)
Reserve Advisors, Inc.
- Chris Nyborg (Accountant)
Nyborg & Company, Ltd.

Sponsors

Educational Materials Provided By: Woodland Windows & Doors

Event Space: Platinum Poolcare Aquatech

Refreshments & Snacks Provided By: Kovitz, Shifrin, Nesbit

On-Line Registration is NOW AVAILABLE

Please visit our website at www.cai-illinois.org and go to events calendar then program and event registration

CAI Payment Policy

Faxed registrations **MUST** include credit card info to be processed. Payments must be received on or before August 23rd to attend. CAI does not invoice registrants or their management company. Please mail checks on or before August 18th to ensure arrival by August 23rd, or use your Visa, MC or American Express. Prepayment is required to confirm registration. All cancellations must be received in writing by August 17th to receive a refund. Receipt of your PAID invoice serves as your registration confirmation if registration is received at least 7 days prior to event.

Registration Form for Preparing Next Years Budget RSVP by August 18th

Please print clearly

Name(s): _____

Company Name: _____

Address: _____ City/Zip: _____

Phone: _____ CAI Member # for Member Rate: _____

Contact Email Address: _____

CAI Member Rate \$10 per person \$ _____

Non-Member Rate \$20 per person \$ _____

Total \$ _____

Pay with Visa, MasterCard or American Express

Card No. _____ Exp Date _____

Billing Zip Code: _____ CCV _____

(CCV # is the 3 digit number on the back of the Visa or MC in the signature box and

Mail Registration & Payment:

CAI Illinois Chapter
 P.O. Box 66204
 Chicago, IL 60666-0204

Fax Registration & Credit Card Info:

CAI Illinois Fax
 847.301.7507